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A meeting of **Alcohol and Entertainment Licensing Sub-Committee** will be held in Committee Room 1, East Pallant House on **Thursday 17 August 2023 at 2.00 pm**

MEMBERS: Mr I Ballantyne, Mr T O'Kelly and Mr H Potter

SUPPLEMENT TO AGENDA

Part 1

3 **Licensing Hearings** (Page 1)

The Secret Boardroom, 2 Petersfield Road, Midhurst, West Sussex, GU29 9JH

Application for a PREMISES LICENCE (Application Number – 233/01008/LAPRE)

Review of Sound insulation Assessment

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From: Paul Thomson
Sent: 24 Jul 2023 11:28:14 +0000
To: [REDACTED]
Cc: Kate Simons;Licensing;David Knowles-Ley;Nicholas Bennett
Subject: Premises Licence Application (23/01008/LAPRE) - The Secret Boardroom - Review of Sound Insulation Assessment

Dear Shakilla,

Good to meet you this morning.

Following this morning's adjournment, Kate and I have had the opportunity to review the Venta

Acoustic's Sound Insulation Assessment (Ref: VA4817.230714NIA, dated 23rd July 2023).

The Assessment states "*The sound insulation performance to the first floor is indicated to be poor*" and that "*testing to an accessible first-floor area indicates that the sound insulation between ground and first floor level is relatively weak*". "*Music noise tests indicate that music would need to be limited to "ambient music" in the mid fifties (dB) to control sound transfer to the first floor*".

An airborne sound insulation test was conducted, to the relevant standard. It is demonstrated that the separating structure between ground and first floor would not meet the minimum requirements for Building Regulation Standards, should it be required.

The Sound Insulation Assessment offers some structural mitigation recommendations to improve the separating performance, to include the installation of a suspended ceiling. This morning, you indicated that you do not anticipate going down this route.

When looking to relevant noise standards, the Assessment concludes "*the structure would not support loud music or an overly lively atmosphere within the space*". A music noise limiter is recommended and the implementation of a noise management plan to assist limiting the impact on the dwellings above.

Section 6.2.1 of the Assessment recommends that the opening hours of the venue is limited to 23:00.

As discussed, Kate and I would be available to meet with you at your premises prior to the next Hearing date. We can take the opportunity to assess the music noise level that has been recommended as an upper level. Kate will look to see if we can gain access to a flat above. We can be available at a convenient time on Tuesday 1st August or Wednesday 2nd August.

Once we have experienced the noise level for ourselves, we can discuss potential viable hours of operation. It is suggested that you develop your draft Noise Management Plan, drawing from the recommendations set out in your Sound Insulation Assessment (sensible recommendations have been provided). We can discuss noise control measures, at the proposed meeting.

Our department's concern for the potential for public nuisance has been vindicated, by the findings of the noise report. We continue to be in a position to liaise with you to explore mitigation options to prevent a public nuisance.

Any queries, please do not hesitate to contact.

Kind regards



Paul Thomson

Senior Environmental Health Officer
Environmental Protection
Chichester District Council

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East Pallant House opening hours: 9am-4pm Monday to Friday



Shakilla

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Page 1

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